



## **Family Connections™ Coordinator of Diversity (10 hours/week)**

**National Education Alliance for Borderline Personality Disorder:** The mission of National Education Alliance for Borderline Personality Disorder (NEABPD) is to provide education, raise public awareness and understanding, decrease stigma, promote research, and enhance the quality of life of those affected by Borderline Personality Disorder and/or related problems, including emotion dysregulation.

NEABPD serves the Borderline Personality Disorder (BPD) community at large through building awareness and providing the most current information and research on the disorder. NEABPD serves professionals, persons in recovery, and families impacted by BPD.

NEABPD's main program is Family Connections™, a training program for families with a loved one dealing with BPD. Family Connections™ is a **free** 12-week course that meets weekly to provide education, skills training, and support for people who are in a relationship with someone who has BPD. Focusing on issues that are specific to BPD, it is hosted in a community setting and led by trained group leaders who are usually family members of relatives with BPD. Dr. Alan Fruzzetti and Dr. Perry Hoffman developed the course based on their research as well as their significant professional expertise in counseling people with BPD and their loved ones. Family Connections™ provides: current information and research on BPD and on family functioning; individual coping skills based on Dialectical Behavior Therapy (DBT); family skills; and group support that builds an ongoing network for family members.

**Summary of role:** Expand the Family Connections™ program to underserved and minority populations by assessing the needs of the communities and building connections with key community contacts. Duties typically include phone calls, emailing, Zoom meetings and in person meetings. The person will work remotely on their own schedule and be in contact with the team via phone, email, and video conference calls.

**Duties and Responsibilities:**

1. Develop connections with key contacts (at religious institutions, community groups, schools, clinicians, etc.) in underserved communities and populations.
2. Assess community needs for offering Family Connections™ courses.
3. Identify leaders in the community who can be trained to lead Family Connections™.
4. Coordinate activities and event logistics for initial Family Connections™ offerings in the underserved areas.
5. Identify and apply for grants or other resources that will enable NEABPD to build connections with and offer Family Connections™ to underserved populations.
6. Performs miscellaneous job-related duties as assigned.

**Knowledge, Skills and Abilities Required:**

- Bachelor's degree and at least 2 years of experience directly related to the duties and responsibilities specified.
- Knowledge of NEABPD's Family Connections™ program (experience as a Family Connections™ participant, trained as a leader or experience as a Family Connections™ leader)
- Previously worked with underserved populations.
- Ability to coordinate and organize meetings.
- Time management skills.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.
- Ability to interact with staff, volunteers, and our leaders in a team environment.
- Preference given to candidates in greater Boston or greater New York City areas in order to attend in-person meetings (post-pandemic)

**Working Conditions and Physical Effort:**

- No or very limited physical effort required.
- No or very limited exposure to physical risk.
- Work is normally performed remotely.

**To apply, please email cover letter and resume to [abby@neabpd.org](mailto:abby@neabpd.org). Please include your name and FC Diversity Coordinator in the subject line of email.**